

Installer

Department: Delivery & Installation

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Summary

The Installer participates in the delivery and construction of large scale modular and fixture installations and/or demountable wall installations on-site following the direction of lead hands, project coordinators or project managers to ensure client projects proceed according to plan. The Installer is responsible for completing fast paced projects while minimizing project deficiencies through high quality and efficient work.

Key Tasks and Responsibilities

Installations

- Assemble and install modular and systems furniture and office interior fixtures and fittings, panels, work surfaces, pedestals, overheads, shelves, lights, electrical, power poles, desks, freestanding units, chairs, file cabinets, etc., following manufacturer instructions/drawings, and according to blueprints.
- Perform minor repairs or re-fabrications on site (e.g., damage to locks, parts, etc.).
- Mount framing, paneling and/or glass and install various types of doors, hardware and finishes for demountable wall systems.

General Labour

- Load (including wrapping and strapping) and unload trucks.
- Carry and place product in the install area, levelling as appropriate (e.g., file cabinets).
- Vacuum or sweep work area. Wipe down product.
- Break down cardboard and separate it from garbage.

Health & Safety

- Must follow all applicable Occupational Health & Safety policies.
- Ensure work area is kept tidy and clear of debris.

Minimum Qualifications

- Must be able to understand and execute instructions.
- Must be able to read and understand construction drawings and blueprints.
- Must be physically fit and able to lift and carry heavy and/or awkward items usually heavier than 40Lbs (18Kg). This work is frequently done in stairwells, corners, unfinished construction sites and tight spaces.
- Must be able to perform basic arithmetic functions.
- Must be able to measure accurately.
- Knowledge of the use of a variety of hand tools and precision construction methods is required.
- Experience in framing, dry walling, cabinet making, carpentry, or furniture making is considered an asset.
- Basic English language skills (reading, writing and verbal communication) are required in order to follow instructions, communicate with co-workers, managers and customers and to complete required installation forms and time sheets.
- Tact and flexibility are required.
- Must be courteous and professional at all times as work is done on customers' premises.
- Valid Alberta Driver's License (Class 5) or provincial equivalent is an asset.
- Some evening and weekend work is required.
- Some client contracts require our employees to complete criminal record checks or pre-site access substance use testing.

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